MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
September 1, 2026

Meeting Location:	**College Street Campus** **175 College Street, Battle Creek, MI 49037**
Meeting Time:	**2:00 p.m.**
Members Present:	**Deborah Davis, Kelli Scott, Stephanie Swanson-Chang, Elizabeth Rudolph, Sherii Sherban, Dr. Paul Watson II, Bryan Smith, Sgt. Sean Brown**
Members Excused:	**Dr. Monique French, Sheriff Steven Hinkley, Dr. Anita Harvey**
Staff Present:	**Jeannie Goodrich, Dorothy Malcolm, Dr. Sean Field, Dave Ballmer, Mandi Quigley, Dr. James Owens, Yvonne Banfield, Carly Stanton**

1. **Call to Order**
   Board Chair, Deborah Davis, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

2. **Welcome Guests/Public Comments**
   Board Chair, Deborah Davis, welcomed Board members and Summit Pointe staff. There were no Public Comments.

3. **Adoption of the Agenda**
   Jeannie proposed amendments to the agenda.

   MOTION: **I move that the Board approve the Amended Agenda as presented.**
   Moved by: Dr. Watson II
   Supported by: Sherii Sherban
   MOTION UNANIMOUSLY ADOPTED

4. **Consent Agenda**

   MOTION: **I move that the Board approve the Consent Agenda (August 4, 2026, Minutes.)**
   Moved by: Bryan Smith
   Supported by: Kelli Scott
   MOTION UNANIMOUSLY ADOPTED

5. **Public Hearing on the Proposed Budget**
   Finance Director, Dave Ballmer, presented the proposed budget for Fiscal Year 2027. No public comments were made. The Public Hearing for the proposed FY2027 budget was closed.

6. **Educational Presentation – CCBHC Quality Bonus Performance Program – Dr. Sean Field**
   Dr. Sean Field, Chief Clinical Officer, provided an educational presentation highlighting the purpose of the CCBHC Quality Bonus Performance Program and how it ensures Summit Pointe is meeting expectations and benefits to our customers for this program.

7. **Board Committee Reports**

A. Audit Finance Committee – Kelli Scott

Deb introduced Controller, Yvonne Banfield who recently joined the Summit Pointe Finance team.

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee meeting held on August 25, 2026. July 2026 Financials were reviewed. The Audit/Finance Committee proposed two action items for the Board to review.

MOTION: **I move that the Board adopt the budget for Fiscal Year 2027 as presented by Dave Ballmer.**
Moved by: Dr. Watson II
Supported by: Stephanie Swanson-Chang
MOTION UNANIMOUSLY ADOPTED

Dr. Watson II requested that the Minutes reflect the Board's understanding that they are approving the FY2027 budget out of necessity even though 70% of the budget is still awaiting finalized rates from the State and SWMBH.

MOTION: **I move that the Board reaffirm Board Policy No. 03-009.**
Moved by: Sherii Sherban
Supported by: Kelli Scott
MOTION UNANIMOUSLY ADOPTED

Deb and Jeannie walked the Board through a Board Resolution regarding the sale of the property at 3630 Capital Ave. SW, Battle Creek, MI.

RESOLUTION OF THE BOARD OF DIRECTORS OF CALHOUN COUNTY COMMUNITY MENTAL HEALTH AUTHORITY AUTHORIZATION TO SELL REAL PROPERTY AT AUCTION

The Calhoun County Community Mental Health Authority, operating as Summit Pointe (the "**Agency**"), at a duly called meeting of the Board of Directors ("**Board**"), held on September 1, 2026, at which a quorum was present, the following resolutions were adopted;

RECITALS

WHEREAS, the Agency owns the real property located at Capital Avenue SW, Battle Creek, Michigan 49015, together with all buildings, improvements, fixtures, easements, and appurtenant rights (the "Property");

WHEREAS, the Board has determined, after considering the Agency's organizational purposes, financial needs, and alternatives to sale, that disposition of the Property is in the best interests of the Agency and will further its mission;

WHEREAS, the Board desires to authorize the Property's sale through an auction process and, if appropriate, the engagement of a licensed auction company, auctioneer, real-estate broker, or related professionals.

RESOLUTIONS

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes the Agency to sell the Property through a public auction, subject to the requirements and limitations in these resolutions.

RESOLVED FURTHER, that Jean M. Goodrich, in her capacity as Chief Executive Officer (CEO) (the Authorized Representative") is authorized to solicit proposals from, evaluate, select, negotiate with, and retain a properly licensed auction company, auctioneer, real-estate broker, or other qualified firm to market and conduct the sale of the Property.

RESOLVED FURTHER, that the Authorized Representative may execute an auction agreement, listing agreement, marketing agreement, or related contract on behalf of the Agency, provided that the agreement states the commission, buyer's premium, marketing expenses, reimbursable costs, auction terms, bidder requirements, deposit amount, closing deadline, and all other material fees and conditions.

RESOLVED FURTHER, that the Property shall be offered for sale with a reserve and no bid shall be accepted unless it results in net proceeds to the Agency, unless the Board later approves a different amount in writing.

RESOLVED FURTHER, that the Authorized Representative is authorized to obtain an appraisal, broker price opinion, title commitment, survey, environmental assessment, inspections, and other due-diligence information reasonably necessary to determine an appropriate sales process and protect the Agency's interests.

RESOLVED FURTHER, that the Authorized Representative is authorized to prepare and provide legally required property disclosures, arrange marketing and property access, respond to bidder inquiries, negotiate auction terms, and take other actions reasonably necessary to complete the auction and sale.

RESOLVED FURTHER, that after receiving a qualifying winning bid, the Authorized Representative is authorized to execute a purchase agreement, deed, closing statement, escrow instructions, affidavits, tax documents, and all other documents necessary or advisable to close the transaction, provided that the sale complies with the terms of this resolution.

RESOLVED FURTHER, that the Agency shall use the net proceeds from the sale, after payment of authorized liens, commissions, taxes, closing costs, and other proper sale expenses, solely to support the Agency's mission and purposes and not for the improper private benefit of any director, officer, employee, or other private person.

RESOLVED FURTHER, that any director or officer with a financial interest in the Property, the buyer, the auction company, or any related transaction shall disclose that interest promptly, abstain from deliberation and voting as required by the Agency's conflict-of-interest policy and applicable law, and have that abstention recorded in the meeting minutes.

RESOLVED FURTHER, that the Authorized Representative shall report the material terms of the auction agreement and completed sale to the Board, including the sale price, expenses, net proceeds, and intended use of proceeds.

RESOLVED FURTHER, that all prior actions taken by the Authorized Representative, Agency's directors, officers, employees, or agents that are consistent with these resolutions are ratified and approved.

RESOLVED FURTHER that the Secretary of the Board is hereby directed to certify the adoption of these resolutions, and to maintain a copy as part of the permanent records of the Agency.

MOTION:
Moved by: Dr. Watson II
Supported by: Elizabeth Rudolph
MOTION UNANIMOUSLY ADOPTED
BY A ROLL CALL VOTE

I move that the Board authorize Jean M. Goodrich, in her capacity as Chief Executive Officer (CEO) (The Authorized Representative) to solicit proposals from, evaluate, select, negotiate with, and retain a properly licensed auction company, auctioneer, real-estate broker, or other qualified firm to market and conduct the sale of the Property located at 3630 Capital Ave SW, Battle Creek, MI.

B. Corporate Compliance Committee – Dr. Paul Watson II
The Corporate Compliance Committee did not meet in August 2026.

C. HR Committee – Stephanie Swanson-Chang
HR Committee Chair, Stephanie Swanson-Chang, provided highlights from the minutes of the HR Committee meetings held on August 21, 2026. The HR Committee proposed one action item for the Board to review.

MOTION:
Moved by: Sherii Sherban
Supported by: Kelli Scott
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended 3% cost of living increase and the year-end performance incentive plan expense up to $220,000 for all non-union staff.

8. Other Items Requiring Board Action or Approval

A. Board Policy Review
Management recommended no changes to Board Policy:

No. 03-008 Communication and Support to the Board

MOTION:
Moved by: Bryan Smith
Supported by: Stephanie Swanson-Chang
MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm Board Policy No. 03-008.

B. Election of Vice-Chair
Deb took nominations from the Board for the Vice-Chair position.

Bryan Smith proposed Dr. Paul Watson II for the role.

Dr. Paul Watson II accepted the role as Vice-Chair.

MOTION:
Moved by: Bryan Smith
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the nominated Vice-Chair candidate as proposed until the next Organizational Meeting in May 2027.

9. SWMBH Board Update – Sherii Sherban
Sherii provided a brief update regarding the SWMBH Board Meeting.

10. CEO Communication – Jeannie Goodrich
Jeannie provided the CEO monthly report, highlighting the key areas of the organization. Dorothy, Sean, Dave, and Jeannie then shared highlights from their respective sections of the CEO Memo.

11. Other Business

Board Chair Update – Deborah Davis

Deborah announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on September 16, 2026, at 8:00 am. Human Resources will be held on September 18, 2026, at 12:00 pm. Audit/Finance will be held on September 30, 2026, at 12:00 pm. She then announced that the next Board meeting will be held on October 6, 2026, at 2:00 pm.

12. Adjournment

MOTION: I move that the Board adjourn the meeting.
Moved by: Sherii Sherban
Supported by: Elizabeth Rudolph
MOTION UNANIMOUSLY ADOPTED

There being no further business to consider, the meeting was adjourned at approximately 2:59 p.m.