

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE ANNUAL ORGANIZATIONAL MEETING
May 5, 2026**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Deborah Davis, Joseph du Lac, Kelli Scott, Stephanie Swanson-Chang, Dr. Monique French, Sheriff Steven Hinkley, Elizabeth Rudolph, Sherii Sherban, Bryan Smith, Sgt. Sean Brown
Members Excused:	Dr. Paul Watson II, Dr. Anita Harvey
Guests Present:	Derek Miller, Austin Wines
Staff Present:	Jeannie Goodrich, Dorothy Malcolm, David Ballmer, Dr. Sean Field, Carly Stanton

1. Call to Order

Board Chair, Deborah Davis, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

2. Welcome Guests/Public Comments

Board Chair, Deborah Davis, welcomed Board members and Summit Pointe staff. There were no Public Comments.

3. Adoption of the Agenda

MOTION:
Moved by: Dr. French
Supported by: Stephanie Swanson-Chang
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Agenda as presented.

4. Consent Agenda

MOTION:
Moved by: Kelli Scott
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (March 3, 2026 and April 9, 2026, Minutes.)

5. Organizational Activities

A. Election of Officers

Deb Davis asked for nominations for the slate of Board Officers. Elizabeth Rudolph made a motion which was supported by Sheriff Hinkley to nominate: Deb Davis, Chair; Joe du Lac, Vice-Chair; Kelli Scott, Treasurer; and Stephanie Swanson-Chang, Secretary. No other nominations were made. The floor was closed for nominations.

MOTION:
Moved By: Bryan Smith
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the nominated Board Officers as proposed for the year May 2026 to April 2027.

B. Board Committees Chair Appointments

Board Chair, Deb Davis, recommended the following Board committee chair appointments: Kelli Scott, Audit/Finance Committee; Dr. Paul Watson II, Corporate Compliance Committee; and Stephanie Swanson-Chang, Human Resources Committee.

MOTION:
Moved by: Sherii Sherban
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended Committee Chair appointments as proposed for the year May 2026 to April 2027.

C. Resolution to Set Dates and Times of Regular Board Meetings from June 2026 through May 2027

A proposal was presented to set the dates and times of the Regular Board meetings at 2:00 p.m. on the first Tuesday of each month, except for the months of July, December, and April.

MOTION:
Moved by: Kelli Scott
Supported by: Sgt. Brown

I move that the Board approve and adopt the proposed Resolution establishing the schedule of regular meetings of the Board of Directors from June 2026 to May 2027, as follows:

June 2, 2026
July 2026 – No Meeting
August 4, 2026
September 1, 2026
October 6, 2026
November 3, 2026
December 2026 – No Meeting
January 5, 2027
February 2, 2027
March 2, 2027
April 2027 – No Meeting
May 4, 2027 – Annual Organizational Meeting

MOTION UNANIMOUSLY ADOPTED

D. Calendar for Policies and Quality Metric Review

CEO, Jeannie Goodrich presented the proposed 2026-2027 Calendar for Policies and Quality Metric Reviews.

MOTION:
Moved by: Dr. French
Supported by: Elizabeth Rudolph
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve and adopt the proposed schedule from the CEO attached to the Board Packet for Policies and Quality Metric Reviews as presented.

6. Annual Audit Statements – Derek Miller, Roslund, Prestage & Company, P.C.

Derek Miller, CPA, from Roslund, Prestage & Company, P.C., provided the presentation for Summit Pointe’s Report on the Audit of the Financial Statements for Fiscal Year 2025.

MOTION:

Moved by: Stephanie Swanson-Chang

Supported by: Dr. French

MOTION UNANIMOUSLY ADOPTED

I move that the Board accept the independent auditor’s report for FY2025 as presented.

7. Educational Presentation – Community Reach: Campaign Launch – Jeannie Goodrich

Jeannie Goodrich, in collaboration with Austin Wines of Blufish Consulting, delivered an educational presentation and launched a new social media campaign for Board members, highlighting Summit Pointe’s latest outreach and engagement efforts.

8. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee meeting held on April 30, 2026. March 2026 Financials were reviewed. The Audit/Finance Committee proposed one action item for the Board to review.

MOTION:

Moved by: Sheriff Hinkley

Supported by: Joe du Lac

MOTION UNANIMOUSLY ADOPTED

BY A ROLL CALL VOTE

I move that the Board authorize the CEO, following review and concurrence by the Summit Pointe Executive Committee, to award the Construction Management Services contract pursuant to the Request for Proposals (RFP) for CM Services for the Garfield location.

B. Corporate Compliance Committee – Dr. Paul Watson II

In the absence of Dr. Watson and Compliance Director, Mandi Quigley, Jeannie presented a report from the Corporate Compliance Committee meeting held on April 15, 2026. The Corporate Compliance Committee proposed two action items for the Board to review.

The Corporate Compliance Committee recommended no changes to Board Policy:

No. 01-011 Conflict of Interest

MOTION:

Moved by: Sheriff Hinkley

Supported by: Dr. French

MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm Board Policy No. 01-011.

MOTION:

Moved by: Sherii Sherban

Supported by: Dr. French

MOTION UNANIMOUSLY ADOPTED

(Elizabeth Rudolph abstained)

I move that the Board waive the conflict of interest disclosed by Elizabeth Rudolph.

C. HR Committee – Stephanie Swanson-Chang

HR Committee Chair, Stephanie Swanson-Chang, provided highlights from the minutes of the HR Committee meetings held on March 20, 2026, and April 17, 2026. The HR Committee proposed two action items for the Board to review.

MOTION:
Moved by: Joe du Lac
Supported by: Sgt. Brown
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the 360 evaluation for the CEO as presented.

MOTION:
Moved by: Joe du Lac
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Strategy A3 evaluation for the CEO as presented.

9. Other Items Requiring Board Action or Approval

A. Board Policy Review

Management recommends no changes to Board Policy:

No. 02-001 Delegation to the Chief Executive Officer

MOTION:
Moved by: Sherii Sherban
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm Board Policy No. 02-001.

10. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report, highlighting the key areas of the organization. Sean, Dave, and Dorothy then shared highlights from their respective sections of the CEO Memo, while Jeannie shared Mandi's portion in her absence.

11. SWMBH Board Update – Sherii Sherban

Sherii provided a brief update regarding the SWMBH Board Meeting.

12. Board Chair Update – Deborah Davis

Deborah announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on May 20, 2026, at 8:00 am. Human Resources will be held on a date TBD. And Audit/Finance will be held on May 19, 2026, at 10:00 am. She then announced that the next Board meeting will be held on June 2, 2026, at 2:00 pm.

13. Adjournment

MOTION:
Moved by: Sherii Sherban
Supported by: Bryan Smith
MOTION UNANIMOUSLY ADOPTED

I move that the Board adjourn the meeting.

There being no further business to consider, the meeting was adjourned at approximately 3:23 p.m.