

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
January 6, 2026**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Deborah Davis, Joseph du Lac, Kelli Scott, Dr. Monique French, Sheriff Steven Hinkley, Elizabeth Rudolph, Sherii Sherban (arrived at 2:06 p.m.), Dr. Paul Watson II (arrived at 2:37 pm), Bryan Smith
Members Excused:	Stephanie Swanson-Chang, Sgt. Sean Brown
Staff Present:	Jean M. Goodrich, Dorothy Malcolm, Dr. Sean Field, David Ballmer, Mandi Quigley, Carly Stanton, James Owens

1. Call to Order

Board Chair, Deborah Davis, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

2. Welcome Guests/Public Comments

Board Chair, Deborah Davis, welcomed Board members and Summit Pointe staff. There were no Public Comments.

3. Adoption of the Agenda

MOTION:

Moved by: Sheriff Hinkley

Supported by: Bryan Smith

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Agenda as presented.

4. Consent Agenda

MOTION:

Moved by: Sheriff Hinkley

Supported by: Dr. French

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (November 4, 2025, Minutes.)

5. Educational Presentation – Recipient Rights Reporting – Relias

Deborah took a moment to remind the Board of Directors of the most recent Relias course distributed to the Board, which included the Recipient Rights presentation.

MOTION:

Moved by: Kelli Scott

Supported by: Dr. French

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Recipient Rights 2025 Annual Report.

MOTION:
Moved by: Bryan Smith
Supported by: Joe du Lac
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the proposed slate of Recipient Rights Advisory Committee members recommended for 2026.

6. Organizational Activity – HR Action Plan – Dorothy Malcolm

Chief Operating Officer, Dorothy Malcolm, presented the 2026 Human Resources and Culture Enhancement Plan. Dorothy provided updates around training, employee relations, and the work being done to support recruitment.

7. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee meeting held on December 18, 2025. September 2025 Financials were reviewed.

B. Corporate Compliance Committee – Dr. Paul Watson II

The Corporate Compliance Committee did not meet in November or December 2025.

C. HR Committee – Stephanie Swanson-Chang

In Stephanie's absence, Deborah Davis, Board Chair, provided highlights from the minutes of the Human Resources Committee meetings held on November 21, 2025 and December 19, 2025. The Human Resources Committee proposed two action items for the Board to review.

MOTION:
Moved by: Joe du Lac
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the CEO Review Process utilizing the recommended 360 review plan.

MOTION:
Moved by: Bryan Smith
Supported by: Dr. Watson
MOTION UNANIMOUSLY ADOPTED

I move that the Board authorize Deborah Davis, Board Chair, to finalize the updated CEO Employee Agreement.

8. Other Items Requiring Board Action or Approval

A. Board Policy Review

Jeannie walked the Board through the proposed changes to Board Policies:

No. 05-001 Freedom of Information Act
No. 05-002 Open Meetings Act

MOTION:
Moved by: Kelli Scott
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the changes to Board Policies No. 05-001 and No. 05-002.

Management recommended no changes to Board Policies:

No. 01-001 Governance Commitment
No. 01-002 Governing Style
No. 01-003 Board Job Description

MOTION:
Moved by: Sherii Sherban
Supported by: Bryan Smith
MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm Board Policies No. 01-001, No. 01-002, and No. 01-003.

B. Customer Advisory Committee Membership Recommendation

Compliance Director, Mandi Quigley recommended the Board approve the named customers for appointment to serve on the Customer Advisory Committee with terms ending September 30, 2027.

MOTION:
Moved by: Sherii Sherban
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the named customers for appointment to serve on the Customer Advisory Committee to serve two consecutive years, with terms ending on September 30, 2027.

C. Emergency Chief Executive Officer Succession Plan Review – Jeannie Goodrich

Chief Executive Officer, Jeannie Goodrich recommended the Board approve the 2025 Emergency Chief Executive Officer Succession Plan.

MOTION:
Moved by: Kelli Scott
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the 2025 Emergency Chief Executive Officer Succession Plan.

9. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report highlighting the key areas of the organization. Dorothy, Sean, and Mandi then shared highlights from their respective sections of the CEO Memo.

10. SWMBH Board Update – Sherii Sherban

Sherii provided a brief update regarding the SWMBH Board Meeting.

11. Board Chair Update – Deborah Davis

Deborah announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on January 21, 2026, at 8:00 am. Human Resources will be held on January 16, 2026, at 12:00 pm. And Audit/Finance will be held on January 29, 2026, at 11:00 am. She then announced that the next Board meeting will be held on February 3, 2026, at 2:00 pm.

12. Adjournment

MOTION:
Moved by: Sherii Sherban
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board adjourn the meeting.

There being no further business to consider, the meeting was adjourned at approximately 3:24 p.m.