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175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

**BOARD MEETING**  
**January 6, 2026**

**College Street Campus**  
**175 College Street, Battle Creek, MI 49037**

### **SUMMIT POINTE BOARD MEETING AGENDA**

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

**1. Roll Call**

**2. Public Comment**

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

**3. Adoption of Agenda**

**4. Consent Agenda**

Approval of the Minutes of the Board Meeting held on November 4, 2025.

**5. Educational Presentation – Recipient Rights Reporting – Relias**

- Recipient Rights Annual Report
- Recipient Rights Advisory Committee

**6. Organizational Activity – HR Action Plan – Dorothy Malcolm**

**7. Board Committee Reports**

**A. Audit/Finance Committee – Kelli Scott**

- Audit/Finance Committee Minutes of December 18, 2025
- September 2025 Financial Report

**B. Corporate Compliance Committee – Dr. Paul Watson II**

- The Corporate Compliance Committee did not meet in November or December.

**C. Human Resources Committee – Stephanie Swanson-Chang**

- Human Resources Committee Minutes of November 21, 2025, and December 19, 2025.
- CEO Evaluation Process FY26
- CEO Employee Agreement

**8. Other Items Requiring Board Action or Approval**

**A. Board Policy Review**

- i. **No. 05-001:** Freedom of Information Act
- ii. **No. 05-002:** Open Meetings Act

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

- iii. **No. 01-001:** Governance Commitment
- iv. **No. 01-002:** Governing Style
- v. **No. 01-003:** Board Job Description

**B. Customer Advisory Committee Membership Recommendation**

**C. Emergency Chief Executive Officer Succession Plan Review – Jeannie Goodrich**

**9. CEO Communication – Jeannie Goodrich**

**10. SWMBH Board Update – Sherii Sherban**

**11. Other Business**  
**Board Chair Update – Deb Davis**

**12. Adjournment**

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