

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
September 9, 2025**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Deborah Davis, Joseph du Lac, Kelli Scott, Stephanie Swanson-Chang, Kathy-Sue Vette, Dr. Monique French, Sheriff Steven Hinkley, Sherii Sherban, Dr. Paul Watson II, Bryan Smith
Members Excused:	Elizabeth Rudolph
Guest Present:	Kerreen Conley, Rehmann Robson
Staff Present:	Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley, Ben Wakley, Lakeyta Patterson, James Owens, Carly Stanton

1. Call to Order

Board Chair, Deb Davis, called the meeting to order at approximately 2:02 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

2. Welcome Guests/Public Comments

Board Chair, Deb Davis, welcomed Board members, Summit Pointe staff and guests. There were no Public Comments.

3. Adoption of the Agenda

Jeannie proposed amendments to the agenda.

MOTION:

Moved by: Sheriff Hinkley

Supported by: Kathy-Sue Vette

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Amended Agenda as presented.

4. Consent Agenda

MOTION:

Moved by: Kathy-Sue Vette

Supported by: Kelli Scott

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (June 10, June 17, and August 5, 2025, Minutes.)

5. Closed Session – CEO Annual Review

MOTION:

Moved by: Kathy-Sue Vette

Supported by: Bryan Smith

MOTION UNANIMOUSLY ADOPTED BY A ROLL CALL VOTE

I move that the Board enter a Closed Session to conduct the CEO's Annual Performance Evaluation together with Kerreen Conley.

The Board of Directors; CEO, Jeannie Goodrich; Kerreen Conley, Principal, Rehmann Robson; entered a closed session at approximately 2:10 PM for a discussion regarding the CEO's Annual Performance Evaluation.

The Board returned to Open Session at 2:37 PM.

6. Public Hearing on the Proposed Budget

Finance Director, Dave Ballmer, presented the proposed budget for Fiscal Year 2026. No public comments were made. The Public Hearing for the proposed FY26 budget was closed.

7. Closed Session – Union Negotiations

MOTION:

Moved by: Kathy-Sue Vette

Supported by: Sherii Sherban

MOTION UNANIMOUSLY ADOPTED BY A ROLL CALL VOTE

I move that the Board enter a Closed Session to

discuss Union Negotiations along with Sean Field and Dave Ballmer.

The Board of Directors; CEO, Jeannie Goodrich; Finance Director, Dave Ballmer; and Clinical Director, Dr. Sean Field; entered a Closed Session at approximately 2:45 PM for a discussion regarding Union Negotiations.

The Board returned to Open Session at 3:00 PM.

8. Resolution for Legal Action – CMHA – Jeannie

Jeannie reviewed the current PIHP RFP process and the proposed litigation strategy from the community mental health association. Jeannie and the Board discussed the pros and cons of the current PIHP RFP process and the implications of the RFP moving forward.

MOTION:

Moved by: Sheriff Hinkley

Supported by: Sherii Sherban

MOTION UNANIMOUSLY ADOPTED

I move that the Board authorize the CEO and/or other designated officers to take any and all necessary actions to challenge the MDHHS RFP for public behavioral health services.

9. Educational Presentation – Access/First Step – Lakeyta Patterson and James Owens

Jeannie introduced Lakeyta Patterson, Director of Access; and James Owens, Clinical Lead of First Step, who provided an educational presentation highlighting clinical progress updates of Summit Pointe's First Step program.

10. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee meeting held on August 28, 2025. July 2025 Financials were reviewed. The Audit/Finance Committee proposed three action items for the Board to review.

MOTION:

Moved by: Dr. Watson II

Supported by: Kathy-Sue Vette

MOTION UNANIMOUSLY ADOPTED

I move that the Board adopt the budget for FY2026 as presented by Dave Ballmer.

MOTION:

Moved by: Kathy-Sue Vette

I move that the Board reaffirm Board Policies No. 03-004, No. 03-005, and No. 03-007.

Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

MOTION:
Moved by: Dr. Watson II
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended changes to Board Policy No. 03-009.

B. Corporate Compliance Committee – Dr. Paul Watson II

Corporate Compliance Committee Chair, Dr. Paul Watson II, provided a report from the Corporate Compliance Committee meeting held on August 20, 2025. Conflict of interest disclosures were reviewed.

MOTION:
Moved by: Sheriff Hinkley
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board waive all conflicts of interest disclosed and reviewed by the Corporate Compliance Committee and represented in the Corporate Compliance Minutes from the August 20, 2025 meeting.

C. HR Committee – Stephanie Swanson-Chang

HR Committee Chair, Stephanie Swanson-Chang, provided highlights from the minutes of the HR Committee meetings held on August 29, 2025. The HR Committee proposed three action items to the Board for approval.

MOTION:
Moved by: Kelli Scott
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board authorize the Chief Executive Officer to sign the Collective Bargaining Agreement with terms consistent with the presentation made by Administration in Closed Session.

MOTION:
Moved by: Sherii Sherban
Supported by: Kathy-Sue Vette
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended base salary increase of 3% and up to 5% for the CEO's Year-End Performance Incentive Plan.

MOTION:
Moved by: Kathy-Sue Vette
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended 3% cost of living base salary increase and Year-End Performance Incentive Plan up to 5% for all non-union staff.

11. Other Items Requiring Board Action or Approval

A. Board Policy Review

Management recommends no changes to Board Policy No. 03-008 Communication and Support to the Board.

MOTION:
Moved by: Bryan Smith
Supported by: Dr. French
MOTION UNANIMOUSLY ADOPTED

I move that the Board reaffirm Board Policy No. 03-008.

B. Annual Audit Statements

The last action item was from the August 5, 2025 Board meeting where a quorum was not present to approve the FY2024 Audit Report that was presented.

MOTION:
Moved by: Dr. Watson II
Supported by: Bryan Smith
MOTION UNANIMOUSLY ADOPTED

I move that the Board accept the Independent Auditor's report for FY2024 as presented at the August 5, 2025 Board Meeting.

12. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report highlighting the key areas of the organization.

13. SWMBH Board Update – Sherii Sherban

Sherii provided a brief update regarding the SWMBH Board Meeting.

14. Board Chair Update – Deb Davis

Deb announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on September 17, 2025, at 8:00 am. Human Resources will be held on September 19, 2025, at 12:00 pm. And Audit/Finance will be held on September 29, 2025, at 9:00 am. She then announced that the next Board meeting will be held on October 7, 2025, at 2:00 pm.

15. Adjournment

MOTION:
Moved by: Kathy-Sue Vette
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board adjourn the meeting.

There being no further business to consider, the meeting was adjourned at approximately 4:03 p.m.