

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
August 5, 2025**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Deborah Davis, Sheriff Steven Hinkley, Elizabeth Rudolph, Sherii Sherban, Dr. Paul Watson II, Bryan Smith
Members Excused:	Joseph du Lac, Stephanie Swanson-Chang, Kathy-Sue Vette, Dr. Monique French, Christina Ramos
Zoom Attendance (No voting):	Kelli Scott
Guest Attendance:	Nikki Romence, Kyra Ward, Derek Miller
Staff Present:	Jeannie Goodrich, Dorothy Malcolm, David Ballmer, Dr. Sean Field, Mandi Quigley, Carly Stanton, Ben Wakley

1. Call to Order

Board Chair, Deb Davis, called the meeting to order at approximately 2:02 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was not present.

2. Welcome Guests/Public Comments

Board Chair, Deb Davis, welcomed Board members, Summit Pointe staff, and guests, Nikki Romence and Kyra Ward of Chapters Health System and Derek Miller of Roslund, Prestage & Company, P.C. There were no Public Comments.

Jeannie introduced Ben Wakley, Controller, to the Board of Directors.

3. Adoption of the Agenda

The agenda presented will be followed, any action items will be moved to the following Board meeting agenda.

4. Consent Agenda

No vote taken due to no quorum.

5. Annual Audit Statements – Derek Miller, Roslund, Prestage & Company, P.C.

Derek Miller, CPA, from Roslund, Prestage & Company, P.C., provided the presentation for Summit Pointe's Report on the Audit of the Financial Statements for Fiscal Year 2024. Any action on the annual audit statements will be moved to the next Summit Pointe Board Meeting.

6. Educational Activity

HR Consultant Presentation – Nikki Romence and Kyra Ward, Chapters Health

Nikki Romence and Kyra Ward of Chapters Health provided the Board with the findings of their assessment and their recommendations for implementation.

7. Organizational Activity

Conflict of Interest Disclosures – Mandi Quigley, Compliance Director

Mandi Quigley, Summit Pointe's Compliance Director, walked the Board of Directors through the annual conflict of interest disclosure and code of conduct forms.

8. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

With Audit Finance Committee Chair, Kelli Scott attending via Zoom, Finance Director, Dave Ballmer provided highlights from the minutes of the Audit/Finance Committee meeting held on July 22, 2025. June 2025 Financials were reviewed.

B. Corporate Compliance Committee – Dr. Paul Watson II

The Corporate Compliance Committee did not meet in June or July 2025.

C. HR Committee – Stephanie Swanson-Chang

In HR Committee Chair, Stephanie Swanson-Chang's absence, Dorothy Malcolm, provided highlights from the minutes of the HR Committee meetings held on June 17 and July 18, 2025.

9. Other Items Requiring Board Action or Approval

Board Policy Review. The Board policies up for review will be moved to the next meeting for action and/or affirming.

10. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report highlighting the key areas of the organization.

11. SWMBH Board Update – Sherii Sherban

SWMBH designee, Sherii Sherban, provided an update regarding the SWMBH Board Meeting.

12. Board Chair Update – Deb Davis

Deb announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on August 20, 2025, at 8:00 am. Human Resources will be held on August 29, 2025, at 12:00 pm. And Audit/Finance will be held on August 28, 2025, at 12:00 pm. She then announced that the next Board meeting will be held on September 9, 2025, at 2:00 pm.

13. Adjournment

There being no further business to consider, the meeting was adjourned at approximately 3:18 p.m.