

**MINUTES OF THE  
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING  
June 10, 2025**

<b>Meeting Location:</b>	<b>College Street Campus 175 College Street, Battle Creek, MI 49037</b>
<b>Meeting Time:</b>	<b>2:00 p.m.</b>
<b>Members Present:</b>	<b>Deborah Davis, Joseph du Lac, Kelli Scott, Stephanie Swanson-Chang, Dr. Monique French, Sheriff Steven Hinkley, Elizabeth Rudolph, Dr. Paul Watson II, Bryan Smith</b>
<b>Members Excused:</b>	<b>Kathy-Sue Vette, Christina Ramos, Sherii Sherban</b>
<b>Guest Present:</b>	<b>Nikki Romence</b>
<b>Staff Present:</b>	<b>Jeannie Goodrich, Dorothy Malcolm, David Ballmer, Dr. Sean Field, Mandi Quigley, Carly Stanton</b>

**1. Call to Order**

Board Chair, Deb Davis, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

**2. Welcome Guests/Public Comments**

Board Chair, Deb Davis, welcomed Board members, Summit Pointe staff, and guest, Nikki Romence of Chapters Health System. There were no Public Comments.

**3. Adoption of the Agenda**

**MOTION:**  
**Moved by: Sheriff Hinkley**  
**Supported by: Kelli Scott**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Agenda as presented.**

**4. Consent Agenda**

**MOTION:**  
**Moved by: Stephanie Swanson-Chang**  
**Supported by: Sheriff Hinkley**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Consent Agenda (May 6, 2025, Minutes.)**

**5. Educational Activity**

**Summit Pointe Management System – Dorothy Malcolm**

Dorothy Malcolm, Summit Pointe's Chief Operating Officer, provided an update on the Summit Pointe Management System, highlighting the current organizational structure and daily operations.

## **6. Board Committee Reports**

### **A. Audit Finance Committee – Kelli Scott**

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee meetings held on June 5, 2025. April 2025 Financials were reviewed.

### **B. Corporate Compliance Committee – Dr. Paul Watson II**

Corporate Compliance Committee Chair, Dr. Paul Watson II, provided a report from the Corporate Compliance Committee meeting held on May 21, 2025. One conflict of interest disclosure was reviewed.

#### **MOTION:**

**Moved by: Dr. Watson II**

**Supported by: Stephanie Swanson-Chang**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board waive the conflict of interest disclosed by Elizabeth Rudolph.**

### **C. HR Committee – Stephanie Swanson-Chang**

HR Committee Chair, Stephanie Swanson-Chang, provided highlights from the minutes of the HR Committee meetings held on May 16, 2025. HR Consultant, Nikki Romence of Chapters Health was introduced to the group and provided an update on the staff survey.

## **7. Other Items Requiring Board Action or Approval**

### **Board Policy Review**

Management recommends no changes to Board Policies:

No. 02-004 Annual Calendar Review

No. 03-001 Treatment of Customers

No. 03-002 Treatment of Staff

#### **MOTION:**

**Moved by: Sheriff Hinkley**

**Supported by: Bryan Smith**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board reaffirm Board Policies No. 02-004, No. 03-001, and No. 03-002.**

Management recommends that the Board approve the changes to Board Policy:

No. 02-005 General Counsel and Corporate Compliance Director

#### **MOTION:**

**Moved by: Dr. Watson II**

**Supported by: Dr. French**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the recommended changes to Board Policy No. 02-005.**

## **8. CEO Communication – Jeannie Goodrich**

Jeannie provided the CEO monthly report highlighting the key areas of the organization.

## **9. SWMBH Board Update – Sherii Sherban**

In Sherii's absence, Jeannie provided a brief update regarding the SWMBH Board Meeting on her behalf.

## **10. Board Chair Update – Deb Davis**

Deb announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on June 18, 2025, at 8:00 am. Human Resources will be held on June 17, 2025, at 12:00 pm. And Audit/Finance

will be held on July 22, 2025, at 10:00 am. She then announced that the next Board meeting will be held on August 5, 2025, at 2:00 pm.

#### **11. Adjournment**

**MOTION:**

**I move that the Board adjourn the meeting.**

**Moved by: Dr. French**

**Supported by: Stephanie Swanson-Chang**

**MOTION UNANIMOUSLY ADOPTED**

There being no further business to consider, the meeting was adjourned at approximately 2:55 p.m.