



175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

BOARD MEETING

August 5, 2025

**College Street Campus
175 College Street, Battle Creek, MI 49037**

SUMMIT POINTE BOARD MEETING AGENDA

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

1. Roll Call

2. Public Comment

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

3. Adoption of Agenda

Action Item: Motion to adopt the Agenda as Presented or Motion to Amend.

4. Consent Agenda

Approval of the Minutes of the Board Meeting held on June 10, and June 17, 2025

Action Item: Motion to approve Consent Agenda or Motion to Remove Items from Consent Agenda.

5. Annual Audit Statements – Derek Miller, CPA, MSA – Roslund, Prestage & Company, P.C.
(Hard Copy Statements to be distributed)

Action Item: Motion to accept the independent auditor's report for FY2024 as presented.

6. Educational Presentation – HR Consultant Presentation – Nikki Romence, Chapters Health
(To be distributed)

7. Organizational Activity – Conflict of Interest Disclosures - Mandi Quigley
(To be distributed)

8. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

- Audit/Finance Committee Minutes of July 22, 2025
- June 2025 Financial Report

B. Corporate Compliance Committee – Dr. Paul Watson II

(The Corporate Compliance Committee did not meet in June or July 2025)

C. Human Resources – Stephanie Swanson-Chang

- Human Resources Committee Minutes of June 17, 2025
- Human Resources Committee Minutes of July 18, 2025

9. Other Items Requiring Board Action or Approval

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

A. Board Policies Review

- i. **No. 03-003: Compensation and Benefits**
- ii. **No. 03-004: Asset Protection**
- iii. **No. 03-005: Financial Conditions and Activity**
- iv. **No. 03-006: Emergency Executive Succession**
- v. **No. 03-007: Financial Planning**

Action Item: Motion to reaffirm Board Policies No. 03-003, No. 03-004, No. 03-005, No. 03-006, and No. 03-007.

10. CEO Communication – Jeannie Goodrich

11. SWMBH Board Update – Sherii Sherban

**12. Other Business
Board Chair Update – Deb Davis**

**13. Adjournment
Action Item: Motion to adjourn the meeting.**

Next Summit Pointe Board Meeting:

September 9, 2025

2:00 PM

College Street Campus

175 College Street

Battle Creek, Michigan 49037

Upcoming Board Committee Meetings (Zoom):

Corporate Compliance: August 20, 2025, 8:00 AM

Human Resources: August 29, 2025, 12:00 PM

Audit/Finance: August 28, 2025, 12:00 PM

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