



175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

BOARD MEETING
February 4, 2025

College Street Campus
175 College Street, Battle Creek, MI 49037

SUMMIT POINTE BOARD MEETING AGENDA

Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.

There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.

1. Roll Call

2. Public Comment

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

3. Adoption of Agenda

Action Item: Motion to Adopt Agenda as Presented or Motion to Amend.

4. Consent Agenda

A. Approval of the Minutes of the Board Meeting held on January 7, 2025.

Action Item: Motion to Approve Consent Agenda or Motion to Remove Items from Consent Agenda.

B. Approval of the Amendment of the Minutes of the Board Meeting held on November 5, 2024.

Action Item: Motion to Amend the Minutes or Motion to Remove Items from Consent Agenda.

5. Organizational Activity – Retirement Funding - Carl Doerschler, Doerschler & Associates
(Presentation to be distributed.)

6. Educational Presentation – Staff Survey Highlights – Jeannie Goodrich and Dorothy Malcolm

7. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

- Audit/Finance Committee Minutes of January 30, 2025 (To be distributed.)
- December 2024 Financial Report (To be distributed)

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

B. Corporate Compliance Committee – Dr. Terance Lunger

- Corporate Compliance Committee Minutes of January 15, 2025
- FY2024 Compliance Overview
- Quality Assessment and Performance Improvement Plan (QAPIP)

Action Item: Motion to approve the FY2024 QAPIP.

- Summit Pointe FY2024 Performance Improvement Data
- Conflict of Interest Disclosures

Action Item: Motion to waive the conflict of interests disclosed by Mandi Quigley, Jeannie Goodrich, and Sean Field.

C. Human Resources – Stephanie Swanson-Chang

(The Human Resources Committee did not meet in January 2025)

8. Other Items Requiring Board Action or Approval

A. Board Policy Review

i. No. 01-004 Chairperson’s Role

Action Item: Motion to reaffirm Board Policy No. 01-004.

ii. No. 01-005 Board Committee Principles

Action Item: Motion to reaffirm Board Policy No. 01-005.

iii. No. 01-006 Committee Structure

Action Item: Motion to approve Board Policy No. 01-006.

B. Customer Advisory Committee Membership Recommendation

Action Item: Motion to approve the named customers for appointment to serve on the Customer Advisory Committee (CAC) to serve two consecutive years, with terms ending on September 30.

9. CEO Communication – Jeannie Goodrich

10. SWMBH Board Update – Sherii Sherban

11. Other Business

Board Chair Update – Kathy-Sue Vette

12. Adjournment

Action Item: Motion to adjourn the meeting.

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Next Summit Pointe Board Meeting:

March 4, 2025
College Street Campus
175 College Street
Battle Creek, Michigan 49037

Upcoming Board Committee ZOOM Meetings:

Human Resources: February 21, 2025, 12:00 PM
Corporate Compliance: February 19, 2025, 8:00 AM
Audit/Finance: February 25, 2025, 12:00 PM

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