

**MINUTES OF THE  
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING  
January 7, 2025**

<b>Meeting Location:</b>	<b>College Street Campus 175 College Street, Battle Creek, MI 49037</b>
<b>Meeting Time:</b>	<b>2:00 p.m.</b>
<b>Members Present:</b>	<b>Dr. Terance Lunger, Kelli Scott, Stephanie Swanson-Chang, Deborah Davis, Joseph du Lac, Sheriff Steven Hinkley, Sherii Sherban, Dr. Paul Watson, Dr. Monique French, Christina Ramos, Elizabeth Rudolph</b>
<b>Zoom Attendance (No Voting):</b>	<b>Kathy-Sue Vette</b>
<b>Members Excused:</b>	<b>None</b>
<b>Guest Present:</b>	<b>Alan Bolter</b>
<b>Staff Present:</b>	<b>Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley, Dorothy Malcolm, Kent Rehmann, Carly Stanton</b>

**1. Call to Order**

Board Vice Chair, Deb Davis, called the meeting to order at approximately 2:00 p.m. Deb introduced Carly Stanton, Executive Project Manager for Summit Pointe, to the Board. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

**2. Welcome Guests/Public Comments**

Vice Board Chair, Deb Davis, welcomed Board members, Summit Pointe staff and guests. There were no Public Comments.

**3. Adoption of the Agenda**

**MOTION:**

**Moved by: Dr. Watson**

**Supported by: Sheriff Hinkley**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Agenda as presented.**

**4. Consent Agenda**

**MOTION:**

**Moved by: Dr. Lunger**

**Supported by: Dr. Watson**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Consent Agenda (November 5, 2024, Minutes.)**

**5. Educational Activity**

**CMHA Update – Alan Bolter**

Alan Bolter, Associate Director with the Community Mental Health Association, provided a Legislative Update for the Board members. Alan reported that Republicans have reclaimed the state House for 2025

with a 58/52 majority. He discussed changes to unemployment benefits and Medicaid work requirements. Alan walked the Board through Lane Duck bills that were sent to the Governor and others that died in the House and Senate and how these could impact Summit Pointe and other Community Mental Health Organizations.

**6. Tour Grace Health Pharmacy - Dr. Peter Chang**

Dr. Peter Chang, Grace Health President/Chief Executive Officer, provided a tour of the new Grace Health Pharmacy located at Summit Pointe's 175 College St. campus for Board members. The facility opened to the public on December 2, 2024.

**7. Educational Presentation**

**Recipient Rights Annual Report - Kent Rehmann**

Kent Rehmann, Recipient Rights Officer, reviewed the Recipient Rights Annual Report, as presented to the Michigan Department of Health and Human Services. Kent reviewed the statistical data on complaints filed, substantiation of complaints by category, and trends compared to the previous year. The number of training courses provided by the Rights office in FY24 were highlighted, as well as the current desired outcomes and the progress of previous outcomes.

**MOTION:**

**Moved by: Sheriff Hinkley**

**Supported by: Dr. French**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Recipient Rights 2024 Annual Report.**

On an annual basis, the participants of the Recipient Rights Advisory Committee shall be reviewed and approved by the Summit Pointe Board. The recommended slate of Recipient Rights Advisory Board members was presented.

**MOTION:**

**Moved by: Dr. Lunger**

**Supported by: Sheriff Hinkley**

**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the Recipient Rights Advisory Committee for 2025.**

**8. Board Committee Reports**

**A. Audit Finance Committee – Kelli Scott**

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee Zoom meeting on December 17, 2024. The September FY2024 Financial Statements were reviewed.

**B. Corporate Compliance Committee – Dr. Terance Lunger**

The Corporate Compliance Committee did not meet in November or December 2024.

**C. HR Committee – Stephanie Swanson-Chang**

The HR Committee did not meet in November or December 2024.

**9. Other Items Requiring Board Action or Approval**

**Board Policy Review**

Management recommends that the Board approve the changes to Board Policy No. 01-001 Governance Commitment.

**MOTION:**  
**Moved by: Kelli Scott**  
**Supported by: Christina Ramos**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board approve the recommended changes to Board Policy No. 01-001.**

Management recommends no changes to Board Policies:

No. 01-002 Governing Style  
No. 01-003 Board Job Description

**MOTION:**  
**Moved by: Kelli Scott**  
**Supported by: Sherii Sherban**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board reaffirm Board Policies No. 01-002 and No. 01-003.**

#### **10. CEO Communication – Jeannie Goodrich**

Jeannie provided the CEO monthly report highlighting the key areas of the organization. In addition to the written CEO Message, Jeannie highlighted the work being done on the Summit Pointe Management System and the Strategy A3 documents for FY25. Jeannie outlined the planned Kaizen events that will begin over the next few weeks, and the important work being done each day with Gemba walks at each Team's L1 Huddle Board. Jeannie concluded with a discussion around her work with the new Sheriffs Leadership Institute in Lansing.

#### **11. SWMBH Board Update – Sherii Sherban**

SWMBH designee, Sherii Sherban, provided an update regarding the SWMBH Board End document, passed the 2025 Balanced Budget, reviewing SWMBH Board Orientation manual and assisting with the review of Board Policies. A SWMBH Finance Committee has been created and will begin meeting.

#### **12. Board Vice Chair Update – Deb Davis**

Deb Davis announced the dates of upcoming Board Committee Meetings. Corporate Compliance will be held on January 15, 2025, at 8:00 am. Human Resources will be held on January 17, 2025, at 12:00 pm. And Audit/Finance will be held on January 30, 2025, at 11:00 am. Deb also announced that the next Board meeting will be held on February 4, 2025. Deb thanked everyone for their time.

#### **13. Adjournment**

**MOTION:**  
**Moved by: Stephanie Swanson-Chang**  
**Supported by: Christina Ramos**  
**MOTION UNANIMOUSLY ADOPTED**

**I move that the Board adjourn the meeting.**

There being no further business to consider, the meeting was adjourned at approximately 3:58 p.m.