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175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

**BOARD MEETING**  
**January 7, 2025**

**College Street Campus**  
**175 College Street, Battle Creek, MI 49037**

## **SUMMIT POINTE BOARD MEETING AGENDA**

*Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.*

*There is also an opportunity for public comment during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.*

### **1. Roll Call**

### **2. Public Comment**

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

### **3. Adoption of Agenda**

**Action Item:** Motion to Adopt Agenda as Presented or Motion to Amend.

### **4. Consent Agenda**

**Approval of the Minutes of the Board Meeting held on November 5, 2024**

**Action Item:** Motion to Approve Consent Agenda or Motion to Remove Items from Consent Agenda.

### **5. Tour Grace Health Pharmacy – Dr. Peter Chang**

### **6. Educational Activity**

**CMHA Update – Alan Bolter**

### **7. Recipient Rights Annual Report – Kent Rehmann**

#### **• Recipient Rights – Annual Report**

**Action Item:** Motion to approve the Recipient Rights 2024 Annual Report.

#### **• Recipient Rights Advisory Committee**

**Action Item:** On an annual basis, the Board must approve members of the Recipient Rights Advisory Committee for Summit Pointe. Motion to approve the proposed slate of committee members recommended for 2025.

### **8. Board Committee Reports**

#### **A. Audit/Finance Committee – Kelli Scott**

- Audit/Finance Committee Minutes of December 17, 2024
- September 2024 Financial Report

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

**B. Corporate Compliance Committee – Dr. Terance Lunger**  
(The Corporate Compliance Committee did not meet in November or December 2024)

**C. Human Resources Committee – Stephanie Swanson-Chang**  
(The HR Committee did not meet in November or December 2024)

**9. Other Items Requiring Board Action or Approval**  
**Board Policy Review**

**A. No. 01-001 Governance Commitment**

**Action Item:** Motion to approve the recommended changes to Board Policy.

**B. No. 01-002 Governing Style**

**Action Item:** Motion to affirm the recommended changes to Board Policies.

**C. No. 01-003 Board Job Description**

**Action Item:** Motion to affirm the recommended changes to Board Policies.

**10. CEO Communication – Jeannie Goodrich**

**11. SWMBH Board Update – Sherii Sherban**

**12. Other Business**

**Board Chair Update – Kathy-Sue Vette**

**13. Adjournment**

**Action Item:** Motion to adjourn the meeting.

**Next Summit Pointe Board Meeting:**

February 4, 2025

College Street Campus

175 College Street

Battle Creek, Michigan 49037

**Upcoming Board Committee ZOOM Meetings:**

Corporate Compliance: January 15, 2025, 8:00 AM

Human Resources: January 17, 2025, 12:00 PM

Audit/Finance: January 30, 2025, 11:00 AM

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