

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
November 5, 2024**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Kathy-Sue Vette, Dr. Terance Lunger, Kelli Scott, Stephanie Swanson-Change, Deborah Davis, Joseph du Lac, Sheriff Steven Hinkley, Sherii Sherban, Dr. Paul Watson, Dr. Monique French, Christina Ramos, Elizabeth Rudolph
Members Excused:	None
Guest Present:	None
Staff Present:	Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley

1. Call to Order

Board Vice Chair, Deb Davis, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to begin the meeting.

2. Welcome Guests/Public Comments

Vice Board Chair, Deb Davis, welcomed Board members, Summit Pointe staff and guests. There were no Public Comments.

3. Adoption of the Agenda

MOTION:

Moved by: Sheriff Hinkley

Supported by: Dr. Lunger

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the agenda as presented.

4. Consent Agenda

MOTION:

Moved by: Kelli Scott

Supported by: Sheriff Hinkley

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (October 1, 2024, Minutes.)

5. Organizational Activity

FY2025 Corporate Compliance Education – Mandi Quigley

Mandi Quigley, Corporate Compliance Director, provided the annual Corporate Compliance educational presentation for the Board members. Mandi reported that the next steps are for the Board to vote to approve and adopt the FY2025 Corporate Compliance Plan and FY2025 Compliance Work Plan.

Board Chair, Kathy-Sue Vette expressed appreciation to Mandi Quigley for the thoroughness of her work.

6. Board Committee Reports

A. Audit Finance Committee – Kelli Scott

Audit Finance Committee Chair, Kelli Scott, provided highlights from the minutes of the Audit/Finance Committee Zoom meeting on October 29, 2024. The August FY2024 Financial Statements were reviewed. Kelli announced there is one action items requiring Board review and approval.

The Audit/Finance Committee recommends that the Board approve the Resolution to elect the 80%/20% cost sharing model for health benefits.

MOTION:

Moved by: Dr. Lunger

Supported by: Sherii Sherban

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the resolution to elect the 80%/20% cost sharing model.

B. Corporate Compliance Committee – Dr. Terance Lunger

Corporate Compliance Committee Chair, Dr. Terance Lunger, reported that the committee met by Zoom on October 16, 2024. He reported that there are two action items requiring Board approval.

The Corporate Compliance Committee recommends that that the Board approve and adopt the FY2025 Corporate Compliance Plan and the FY2025 Compliance Work Plan.

MOTION:

Moved by: Stephanie Swanson-Chang

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the FY2024 Corporate Compliance Plan and FY2024 Compliance Work Plan

The Corporate Compliance Committee recommends that that the Board waive the conflict of interests disclosed by Lakeyta Patterson, Nicole DuPont, and Elizabeth Rudolph.

MOTION:

Moved by: Sheriff Hinkley

Supported by: Deb Davis

MOTION UNANIMOUSLY ADOPTED

I move that the Board waive the disclosed conflicts of interests.

C. HR Committee –Stephanie Swanson-Chang

The HR Committee did not meet in October.

7. Other Items Requiring Board Action of Approval

Board Policy Review

Management recommends that the Board approve the changes to Board Policies No. 05-001 Freedom of Information Action.

MOTION: Sheriff Hinkley

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended changes to Board Policy No. 05-001.

Management recommends that the Board approve the changes to Board Policies No. 05-002 Open Meetings Act.

MOTION: Kelli Scott
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended changes to Board Policy No. 05-002.

Management recommends that the Board approve the changes to Board Policies No. 05-003 Investment Policy Statement for the Summit Pointe Retirement savings Plan.

MOTION: Dr. Monique French
Supported by: Kelli Scott
MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the recommended changes to Board Policy No. 05-003.

Management recommends no changes to Board Policy No. 05-004 Investment Policy Statement for the Summit Pointe Health Reimbursement Account Plan.

MOTION: Christina Ramos
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board affirm Board Policy No. 05-004.

8. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report highlighting the key areas of the organization. In addition to the written CEO Message, Jeannie highlighted the work being done on the Summit Pointe Management System and the Strategy A3 documents for FY25.

9. SWMBH Board Update – Sherii Sherban

SWMBH designee, Sherii Sherban, provided an update regarding the SWMBH Board End document, passed the 2025 Balanced Budget, reviewing SWMBH Board Orientation manual and assisting with the review of Board Policies. A SWMBH Finance Committee has been created and will begin meeting.

10. Board Chair Update – Kathy-Sue Vette

Kathy-Sue Vette announced that there is no December Board meeting and that the next Board meeting will be held on January 7, 2025. She wished everyone a safe and healthy holiday.

11. Adjournment

MOTION:
Moved by: Dr. Lunger
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

I move that the Board adjourn the meeting.

There being no further business to consider, the meeting was adjourned at approximately 2:45 p.m.