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175 College Street, Battle Creek, Michigan 49037 – Telephone: (269) 966-1460; Fax: (269) 966-2844

**BOARD MEETING  
November 5, 2024**

**College Street Campus  
175 College Street, Battle Creek, MI 49037**

### **SUMMIT POINTE BOARD MEETING AGENDA**

*Welcome to the Summit Pointe Board Meeting. This meeting agenda is available for you to follow. The expectation for our Board Meeting is to follow this agenda closely.*

*There is also an opportunity for public comments during our set agenda. We welcome the public to express their comments or opinions during this time on our agenda. Please speak loud and clear when acknowledged by the Chair.*

**1. Roll Call**

**2. Public Comment**

This is the section of the meeting where the public may make comments or express their opinions. Public comments are limited to 2 minutes per person.

**3. Adoption of Agenda**

**Action Item:** Motion to adopt the Agenda as Presented or Motion to Amend.

**4. Consent Agenda**

**Approval of the Minutes of the Board Meeting held on October 1, 2024.**

**Action Item:** Motion to approve Consent Agenda or Motion to Remove Items from Consent Agenda.

**5. Organizational Activity – Compliance Plan – Mandi Quigley**

**6. Board Committee Reports**

**A. Audit/Finance Committee – Kelli Scott**

- Audit/Finance Committee Minutes of October 29, 2024
- August 2024 Financial Report
- **Action Item:** Motion to approve the resolution to elect the 80%/20% cost sharing model as presented.

**B. Corporate Compliance Committee – Dr. Terance Lungert**

- Corporate Compliance Committee Minutes of October 16, 2024
- FY2025 Corporate Compliance Plan/Compliance Work Plan (appendix A)
- **Action Item:** Motion to approve and adopt the FY2025 Corporate Compliance Plan and FY2025 Compliance Work Plan.
- Conflict of Interest Disclosures
- **Action Item:** Motion to waive the conflict of interests disclosed by Lakeyta Patterson, Nicole Dupont, and Elizabeth Rudolph.

**C. Human Resources – Stephanie Swanson-Chang**

- No meeting was held in October

**7. Other Items Requiring Board Action or Approval**

**A. Board Policy Review**

A person shall not be required as a condition of attendance at an Open Meeting to provide their name. A person shall be permitted to address a meeting of a public body – presentation/comment shall only be made during the time scheduled as “Public Comment” on the Board’s agenda unless the Chairperson recognizes a non-Board Member when an issue is being discussed to which the non-Board Member can contribute. A person may address the Board only once during this meeting and on matters that are relevant to Summit Pointe. Comments are limited to no more than two minutes. An individual will be acknowledged once for their comments. A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. Persons with disabilities who need accommodations to effectively participate in Summit Pointe Board Meetings should contact the Executive Assistant to the CEO at (269) 966-1460 at least one week in advance of the meeting to request mobility, hearing or other assistance.

- i. No. 05-001: Freedom of Information Act  
**Action Item:** Motion to approve the recommended changes to Board Policy No. 05-001.
- ii. No. 05-002: Open Meetings Act  
**Action Item:** Motion to reaffirm Board Policy No. 05-002.
- iii. No. 05-003: Investment Policy Statement for the Summit Pointe Retirement Savings Plan and the Summit Pointe Pension Plan  
**Action Item:** Motion to approve the recommended changes to Board Policy No. 05-003.
- iv. No. 05-004: Investment Policy Statement for the Summit Pointe Health Reimbursement Account Plan  
**Action Item:** Motion to reaffirm Board Policy No. 05-004.

**B. HMIS FY2023 Renewal Project Grant**

**Action Item:** Motion to transfer the HMIS FY2023 Renewal Project Grant from Summit Pointe to United Way of South Central Michigan (UWSCMI).

8. **CEO Communication – Jeannie Goodrich**
9. **SWMBH Board Update – Sherii Sherban**
10. **Board Chair Update – Kathy-Sue Vette**
11. **Other Business**
12. **Adjournment**  
**Action Item:** Motion to adjourn the meeting.

**No Board Meeting in December 2024**

**Next Summit Pointe Board Meeting:**

January 7, 2025

2:00 PM

College Street Campus – Board Room

**1Upcoming Board Committee (Zoom) Meetings:**

Corporate Compliance: November 20 and December 18, 2024; 8:00 AM

Human Resources: November 15 and December 20, 2024; 12:00 PM

Audit/Finance: December 17, 2024; 11:30 AM

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