

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
August 6, 2024**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Kathy-Sue Vette, Dr. Terance Lunger, Kelli Scott, Joe du Lac, Sheriff Steven Hinkley, Sherii Sherban, Stephanie Swanson-Chang, Dr. Paul Watson
Members Excused:	Dr. Monique French, Christina Ramos
Guests Present:	Richard Lindsey, Jr., Brandon Fournier (Zoom)
Staff Present:	Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley, Dorothy Malcolm, Helen Royal

1. Call to Order

Board Secretary Dr. Terance Lunger, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present.

2. Public Comments/Welcome

Board Secretary, Dr. Terance Lunger, welcomed Board members, Summit Pointe staff and guests. There were no Public Comments.

3. Adoption of the Agenda

CEO, Jeannie Goodrich requested an amendment to the agenda. It was requested that the Pharmacy Lease Action item, under the Audit/Finance Committee report, be moved to the first item of business following the approval of the Consent Agenda.

MOTION:

Moved by: Sheriff Hinkley

Supported by: Sherii Sherban

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the amendment to the agenda as presented.

4. Consent Agenda

MOTION:

Moved by: Sheriff Hinkley

Supported by: Dr. Watson

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (June 4, 2024 Minutes).

5. Pharmacy Lease – Richard Lindsey, Jr.

CEO, Jeannie Goodrich, introduced General Counsel, Richard Lindsey, Jr., for the Audit/Finance Committee agenda action item regarding the Grace Health Lease and Memorandum of Understanding.

Mr. Lindsey provided a memorandum outlining the collaborative effort Summit Pointe has with Grace Health to construct a new pharmacy and medical building located north and attached to Summit Pointe's College Street Clinic building. Mr. Lindsey outlined the terms of the of the lease and a memorandum of understanding with terms specifying how Summit Pointe and Grace Health will treat the lease for accounting purposes and other standard terms.

It was the recommendation that the CEO be given the authority to approve a lease consistent with the terms outlined in the memorandum.

MOTION:

Moved by: Sherii Sherban

Supported by: Sheriff Hinkley

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the CEO to have the authority to approve the Pharmacy Lease with Grace Health.

6. Closed Session – Union Negotiations

MOTION:

Moved by: Sheriff Hinkley

Supported by: Kelli Scott

MOTION UNANIMOUSLY ADOPTED BY A ROLL CALL VOTE

I move that the Board move into a Closed Session to discuss the Union Negotiations.

The Board of Directors; CEO, Jeannie Goodrich; Finance Director, Dave Baller; Clinical Director, Dr. Sean Field; and Operations Director, Dorothy Malcolm, entered a closed session at approximately 2:20 PM for a discussion regarding the Union Negotiations. Legal Counsel Brandon Fournier, Shifman Fournier, joined the Closed Session, by Zoom.

The Board returned to Open Session at 2:40 PM.

7. Educational Presentation – Strategic Plan Update, Mandi Quigley

Corporate Compliance Director, Mandi Quigley, provided an update to the Board on the status of work completed to the Strategic Plan Key Results Areas (KRA). The 5-year Summit Pointe Strategic Plan was implemented in 2021.

Mandi highlighted a detailed report of the current updates and progress to KRA #1: Services and Programs; KRA #2 Staff Development & Customer Service; KRA #3: Internal Communications; KRA #4: External Communications; KRA #5: Community Partnerships; KRA #6: External Providers; KRA #7: Governance and Accountability; and KRA # 8: Finance.

She noted that all the KRAs in the Strategic Plan have been addressed and continued progress will be made. Planning for the next 5-year Strategic Plan will be initiated.

8. Board Committee Reports

A. Audit Finance Committee

Audit Finance Committee Chair, Kelli Scott, highlighted that the minutes and May 2024 Financial Report of the Audit/Finance Committee Zoom meeting held on July 30, 2024, in the Board packet.

The Audit Finance committee recommends that the Board approve the amendment to the contract with Rubix Technologies for IT Services for an additional \$260,000.

MOTION:

Moved by: Kelli Scott

Supported by: Dr. Lunger

I move that the Board approve the amendment to the contract with Rubix Technologies for IT services for an additional \$260,000.

MOTION UNANIMOUSLY ADOPTED

B. Corporate Compliance Committee

The Corporate Compliance Committee did not meet in June or July 2024.

C. HR Committee

The HR Committee did not meet in June or July 2024. It was noted that Dr. Frank Straub has moved out of the State and Stephanie Swanson-Chang has accepted the HR Chair position.

9. CEO Communication – Jeannie Goodrich

Jeannie Goodrich provided highlights from the August CEO Memo. She gave an update on the redesign on the community engagement team and the launch of a social media campaign and new Summit Pointe website. She highlighted that she is working with a new marketing/community awareness vendor. Jeannie announced that Dorothy Malcolm accepted the position of Operations Director on an interim basis. Jeannie provided HR, facilities, and clinical programming updates. She noted that the customer survey through Press Ganey has been launched and responses have been favorable.

10. SWMBH Board Update – Sherii Sherban

SWMBH Board representative, Sherii Sherban, presented a “SWMBH Proposed Ends” report based on feedback from Ownership Linkage activity. She noted that all the CMH Boards engaged in feedback. She reported the themes developed in the Linkage Activity and the Proposed Global End and Lower Level Ends. The complete set of ends proposed were presented. Sherii noted that progress is being made and she will provide the Board an update after the SWMBH Board meeting in September.

11. Board Chair Update

Kathy-Sue Vette announced that there are two Board vacancies with the resignations of Dr. Frank Straub and Leroy Wright. Two new Board members have been recommended with one candidate from the east side of Calhoun County. The candidates are pending approval at the next Calhoun County Commission meeting. Board Committee and Board of Directors meeting dates were announced.

12. Adjournment

MOTION:

I move that the Board adjourn the meeting.

Moved by: Sherii Sherban

Supported by: Dr. Lunger

MOTION UNANIMOUSLY ADOPTED

There being no further business to consider, the meeting was adjourned at approximately 3:40 p.m.