

**MINUTES OF THE
BOARD OF DIRECTORS OF SUMMIT POINTE REGULAR MEETING
March 5, 2024**

Meeting Location:	College Street Campus 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Kathy-Sue Vette, Dr. Terance Lunger, Joseph du Lac, Sheriff Steven Hinkley, Christina Ramos, Sherii Sherban, Stephanie Swanson-Chang, Dr. Paul Watson
Members Excused:	Dr. Tino Smith, Kelli Scott, Dr. Frank Straub, Leroy Wright
Guest Present:	Cameron Bullock
Staff Present:	Jeannie Goodrich, David Ballmer, Dr. Sean Field, Mandi Quigley, Brianna Hyde, Helen Royal, Amy Reimann

1. Call to Order

Board Chair, Kathy-Sue Vette, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present.

2. Welcome Guests/Public Comments

Board Chair, Kathy-Sue Vette, welcomed Board members, Summit Pointe staff and guest. There were no Public Comments.

3. Adoption of the Agenda

MOTION:

Moved by: Stephanie Swanson-Chang

Supported by: Sheriff Hinkley

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the agenda as presented.

4. Consent Agenda

MOTION:

Moved by: Stephanie Swanson-Chang

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (February 6, 2024 Minutes.)

5. Organizational Activity – SWMBH Governance Prep., Continued – Jeannie Goodrich and Cameron Bullock

CEO, Jeannie Goodrich introduced Cameron Bullock, CEO at Pivotal. Cameron provided an overview of the Carver Board Governance model and reviewed the benefits and limitations of the model. Jeannie and Cameron led a Board discussion and reviewed the five questions that will be addressed at the May Board meeting with Susan Rawdan, SWMBH Board Consultant.

6. Board Committee Reports

A. Audit Finance Committee

David Ballmer, Finance Director, provided highlights from the minutes of the Audit/Finance Committee Zoom meeting on February 22, 2024. The December 2023 Financial Statements were reviewed. Dave noted that a potential sale of the SPAC building did not go through and the recommendation for sale submitted by the Finance Committee was not needed.

B. Corporate Compliance Committee – Dr. Terance Lunger

Corporate Compliance Committee Chair, Dr. Terance Lunger reviewed the highlights from the Corporate Compliance Committee meeting on February 21, 2024. He invited Board members to sign the Board Code of Conduct Policy that was included in each Board member’s packet. The Code of Conduct policies were collected.

Corporate Compliance Director, Mandi Quigley provided an overview of the FY2024/2025 Risk Assessment Report.

The Corporate Compliance Committee recommended the Board approve and adopt the FY2024/2025 Risk Management Assessment and Plan.

MOTION: **I move that the Board approve and adopt the
FY2024/2025 Risk Management Assessment and Plan.**
Moved by: Christina Ramos
Supported by: Sheriff Hinkley
MOTION UNANIMOUSLY ADOPTED

The Corporate Compliance Committee recommended no changes to Board Policy No. 01-005, Board Committee Principles.

MOTION: **I move that the Board reaffirm Board Policy
No. 01-005.**
Moved by: Dr. Lunger
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

Mandi reported that a Board Self-Assessment document will be distributed in April to Board members for their completion. The feedback from the self-assessments will be reviewed at the May 2024 Board meeting.

C. HR Committee

The HR Committee did not meet in February.

**7. Other Items Requiring Board Action of Approval
Board Policy Review**

Management recommends no changes to Board Policies No. 01-007 Annual Board Planning Cycle, No. 01-009 SWMBH Board of Directors and Appointment, and No. 01-010 Public Participation.

MOTION: Sheriff Hinkley **I move that the Board reaffirm Board Policies
Supported by: Dr. Watson** **No. 01-007, 01-009, 01-010.**
MOTION UNANIMOUSLY ADOPTED

8. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report, highlighting updates from the CEO, HR, Facilities, Clinical Programming, and Compliance. She announced that she is working with a consultant from Bronson Battle Creek to launch a new Summit Pointe Management System, based on lean management principles. Implementation will begin in April.

9. SWMBH Board Update – Sherii Sherban

SWMBH Board representative, Sherii Sherban, announced that the SWMBH Board meeting will be held on March 8, 2024.

10. Other Business

A. SWMBH PBIP Update – Jeannie Goodrich

CEO Jeannie Goodrich announced that there weren't any updates to report. She noted that CEOs will meet the week of March 11, 2024.

B. Board Chair Updates

Board Chair, Kathy-Sue Vette reported that March is Dr. Smith's final meeting on the Summit Pointe Board. Current Board committee members were reviewed. She announced the Board Committee meeting dates in March.

11. Adjournment

MOTION:

I move that the Board adjourn the meeting.

Moved by: Sherii Sherban

Supported by: Christina Ramos

MOTION UNANIMOUSLY ADOPTED

There being no further business to consider, the meeting was adjourned at approximately 3:30 p.m.