

**MINUTES OF THE BOARD OF DIRECTORS
OF SUMMIT POINTE
Regular Meeting held on May 2, 2023**

Meeting Location:	Summit Pointe Clinic 175 College Street, Battle Creek, MI 49037
Meeting Time:	2:00 p.m.
Members Present:	Kathy-Sue Vette, Chair; Dr. Frank Straub, Vice-Chair; Kelli Scott; Dr. Terance Lunger; Sheriff Steven Hinkley; Sherii Sherban; Dr. Tino Smith; Dr. Paul Watson; Leroy Wright
Members Excused:	Deputy Chief Gilleylen, Christina Ramos, Stephanie Swanson (joined by phone)
Guest Present:	Brad Sysol, Richard Carpenter (joined by Zoom)
Staff Present:	Jeannie Goodrich, Jamie Schook, David Ballmer, Dr. Sean Field, Mandi Quigley, Helen Royal, Amy Reimann, Meghan Taft, Scott Teichmer

1. Call to Order

Board Chair, Kathy-Sue Vette, called the meeting to order at approximately 2:00 p.m. Roll call was taken for members present. Based on the number of directors in attendance and pursuant to the by-laws, a quorum was present to conduct the meeting.

2. Welcome Guests/Public Comments

Board Chair, Kathy-Sue Vette, welcomed Board members, Summit Pointe staff and guests. Kathy-Sue introduced Dr. Paul Watson to the Board members. Self-introductions were made.

3. Adoption of the Agenda

CEO, Jeannie Goodrich requested an amendment to the Board Agenda. She requested to provide a Community Certified Behavioral Health Clinic presentation following the Organizational Activity, Board of Directors Committee Chair Appointments Action item.

Motion:

Moved by: Kelli Scott

Supported by: Dr. Smith

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the amended Agenda as presented by Jeannie Goodrich.

4. Consent Agenda

MOTION:

Moved by: Dr. Straub

Supported by: Sheriff Hinkley

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the Consent Agenda (March 7, 2023 Minutes.)

5. Organizational Activities

A. Election of Officers

Board Chair, Kathy-Sue Vette, opened the floor for nominations for Board Officers. The current Board Officers are: Kathy-Sue Vette, Chair; Dr. Frank Straub, Vice-Chair; Kelli Scott, Treasurer; and Dr. Terance Lunger, Secretary. No other nominations were made. The floor was closed for nominations.

MOTION: Dr. Lunger

Supported by: Sheriff Hinkley

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the slate of

Officers as proposed.

B. Board Committees Chair Appointments

Board Chair, Kathy-Sue Vette, recommended the renewal of the current Board appointed Committee Chairs: Kelli Scott, Audit/Finance Committee; Dr. Terance Lunger, Corporate Compliance Committee; and Dr. Frank Straub, Human Resource Committee.

MOTION:

Moved by: Dr. Straub

Supported by: Dr. Lunger

MOTION UNANIMOUSLY ADOPTED

I move that the Board approve the

recommended Committee Chairs for the year

May 2023 to April 2024.

C. CCBHC Presentation – Jeannie Goodrich, CEO, Dr. Sean Field, Clinical Director, and Richard Carpenter, Principal, Rehmann

CEO, Jeannie Goodrich opened the Certified Community Behavioral Health Clinic (CCBHC) Demonstration Project presentation introducing Richard Carpenter, who joined the meeting by Zoom, and Dr. Sean Field. Jeannie reviewed that Summit Pointe is currently in the second round of a SAMHSA CCBHC grant. She announced that Federal funding has been made available for the expansion of additional spots for the State CCBHC Demonstration Project, of which she has advocated for Summit Pointe to be considered for one of the spots.

Jeannie reviewed that a CCBHC is a non-profit or local government agency and must meet state certification criteria, provide comprehensive and coordinated services, adhere to stringent quality and cost reporting requirements, utilize a prospective payment system model and serve all people, regardless of insurance status or ability to pay. The structure of the CCBHC and the roles that MDHHS, PIHPs, CCBHCs and DCOs (Designated Collaborating Organizations) will provide, were clarified.

Dr. Sean Field outlined the six clinical programming requirements and the core services of a CCBHC. He noted that that under the current SAMHSA CCBHC grant, Summit Pointe maintains these requirements and also provides the nine core CCBHC services. Sean reviewed the list of CCBHC requirements for Evidence Based Practices and noted that Summit Pointe currently implements all but one, with a plan to initiate the final one in the coming months. It was noted that the nine CCBHC Clinic reporting measures, as required for the CCBHC Demonstration, are currently in practice and quarterly reports are sent to SAMHSA.

Richard Carpenter provided an overview of the Prospective Payment System (PPS) Methodology and Office of Management and Budget (OMB) Cost Report. He reviewed the prospective payment system 1 (PPS-1) methodology in which CCBHCs receive a daily clinic-specific rate based on the average expected daily cost to deliver core CCBHC series. The PPS rate is unique to each CCBHC, paid for each qualifying service day. Richard reviewed that the features of the PPS rate in that it supports clinics' costs of expanding services and customers, while improving flexibility to delivery client-centered care.

Jeannie outlined the timeline and noted that the submission of the Intent to Submit Certification Application Survey is due Friday, May 12, 2023. The CCBHC OMB Cost Report, Needs Assessment, and Certification Application are due to MDHHS by July 1, 2023.

Jeannie requested Board approval to move forward with the initiative by submitting the CCBHC Certification Application survey.

MOTION: I move that the Board approve the opportunity for Summit Pointe to move forward with the CCBHC Certification Application survey.

Moved by: Dr. Lunger
Supported by: Dr. Straub
MOTION UNANIMOUSLY ADOPTED

D. Resolution to Set Dates and Times of Regular Board Meetings from June 2023 through May 2024

A proposal was presented to set the dates and times of the Regular Board meetings at 2:00 p.m. on the first Tuesday of each month, except for the months of July, December, and April. An amendment was made to the proposed calendar to move the September and January meetings to the second Tuesday of the month.

MOTION: I move that the Board approve the Resolution setting dates, times, and place of regular meetings for the Board of Directors from June 2023 to May 2024, as follows:

Moved by: Dr. Lunger
Supported by: Dr. Straub

June 6, 2023
July 2023 – No Meeting
August 1, 2023
September 12, 2023
October 3, 2023
November 7, 2023
December 2023 – No Meeting
January 9, 2024
February 6, 2024
March 5, 2024
April 2024 – No Meeting
May 7, 2024 – Annual Organizational Meeting

MOTION UNANIMOUSLY ADOPTED

E. Calendar for Policies and Quality Metric Review

CEO, Jeannie Goodrich presented the proposed Calendar for Policies and Quality Metric Reviews.

MOTION: I move that the Board approve the Calendar for Policies and Quality Metric Reviews as presented.

Moved by: Dr. Smith
Supported by: Sherii Sherban
MOTION UNANIMOUSLY ADOPTED

6. Educational Activity – Meghan Taft, Amy Reimann, Scott Teichmer

Community Engagement and Suicide Prevention Coalition of Calhoun County

Jeannie Goodrich introduced Meghan Taft, Director of Community Engagement, for a presentation on the initiatives for May is Mental Health Month and an update from the Suicide Prevention Coalition of Calhoun County. Meghan introduced Amy Reimann and Scott Teichmer, joining her for the presentation.

Meghan opened the presentation on May is Mental Health month. She noted that the color for Mental Health month is green and that a t-shirt was commissioned by a staff member depicting the theme. Shirts were provided for Board members.

Amy Reimann announced the Proclamations Summit Pointe received from the Cities of Battle Creek, Marshall, and Albion, and Calhoun County. She noted the companies and organizations in Calhoun County that are participating in the *Light Up Green America* campaign for the month of May. The Mental Health and Wellness EXPO, sponsored by Kellogg Community College, was held on Monday, May 1 at the Binda Performing Arts Center. It featured 40 vendors, three keynote speakers and was well attended. The Mental Health and Wellness Walk will be held on Wednesday, May 24, in Albion. The *Take the Pledge* campaign sign up for four free mental health related trainings is on the Summit Pointe website.

Scott Teichmer provided the Suicide Prevention Coalition of Calhoun County (SPCCC) statistics and suicide facts. He reviewed the SPCCC Strategic Plan goals and initiatives that have been implemented and highlighted community collaborations.

Scott reported that suicide is a preventable public health issue and identified community resources available 24/7: Summit Pointe Crisis Line; First Step Psychiatric Urgent Care; 988 Suicide & Crisis Lifeline. He reported that the free QPR (Question, Persuade, Refer) education training teaches skills and knowledge to intervene and prevent suicide.

Scott provided information regarding the Lethal Means Safety CALM (Counseling on Access to Lethal Means) self-paced online two-hour training. Scott previewed two support groups: Survivors of Suicide Loss Support Group and Regional L.O.S.S. Team (Local Outreach to Suicide Survivors). The Speak the Unspeakable is a suicide prevention video series that aims to educate, engage, and empower through the sharing of lived experience. Scott announced the Zero Suicide Program will be presented throughout the community. At the conclusion of his presentation he provided the SPCCC Facebook page link, his contact information and encouraged Board members to share the information he provided.

7. Board Committee Reports

A. Audit/Finance Committee – Kelli Scott

Kelli Scott, Audit Finance Committee Chair, reported that the Audit/Finance Committee met on April 18, 2023. She reported that the committee reviewed the February 2023 Financial Report. A surplus through February was noted, consistent with Medicaid revenue from Medicaid Eligible Calhoun residents. The audit was completed and filed with the State by the March 31 deadline. She noted that the committee received an update on the Garfield building and an update on the status of the College Street pharmacy.

The Audit/Finance Committee recommends that the Board approve the amendment to the Rubix Technologies contract for Fiscal Year 2023 for the addition of Help Desk services and Basic Level I support.

MOTION:

I move that the Board approve the amendment to the Rubix Technologies contract for Fiscal Year 2023.

Moved by Dr. Lunger

Supported by: Dr. Straub

MOTION UNANIMOUSLY ADOPTED

B. Corporate Compliance Committee – Dr. Terance Lunger

The Corporate Compliance Committee did not meet in March or April.

C. Human Resources Committee – Dr. Frank Straub

The Human Resources Committee did not meet in March or April.

8. Other Items Requiring Board Action or Approval

Board Policy Review

Management recommends no changes to Board Policies No. 02-001, Delegation to the Chief Executive Officer, and 02-002, Chief Executive Officer Job Description.

MOTION:

I move that the Board reaffirm the Board Policies No. 02-001 and 02-002.

Moved by: Sherii Sherban

Supported by: Kelli Scott

MOTION UNANIMOUSLY ADOPTED

9. CEO Communication – Jeannie Goodrich

Jeannie provided the CEO monthly report and highlighted pictures from the Mental Health and Wellness Expo. She thanked Dr. Watson for Kellogg Community College's sponsorship.

She announced the sale of the Garfield building is complete and the architect has reviewed the property. She reported that the Summit Pointe Autism Center (SPAC) promoted April Autism Awareness month.

Jeannie announced the NAMI Michigan Honors Clinical Professional of the Year award was presented to Taneisha Pointer, Summit Pointe Jail Clinician.

Jeannie recently hosted North Country Community Mental Health for a tour and discussion about the First Step urgent care program. North Country CMH and other CMHs that are potentially interested in establishing their own urgent care programs, have contacted Jeannie.

10. Other Business – Board Chair Kathy-Sue Vette announced that the May meeting is the final meeting for Deputy Chief Troy Gilleylen.

11. Adjournment

MOTION:

I move that the Board adjourn the meeting.

Moved by: Sherii Sherban

Supported by: Dr. Lunger

MOTION UNANIMOUSLY ADOPTED

There being no further business to consider, the meeting was adjourned at 3:55 p.m.